

## Data protection information for applicants

Thank you for your interest in our company and your current or past application for employment with us. You will find below information on how your personal data is processed in connection with your application.

### Who is responsible for data processing?

ADLON Intelligent Solutions GmbH  
Albersfelder Straße 30  
88213 Ravensburg, Germany  
Phone: +49 (0)751 7607 0  
E-mail: [karriere@adlon.de](mailto:karriere@adlon.de)

For further information on our company, persons with power of representation and other contact options, please go to the legal information page on our website: <https://adlon.de/impressum/>

### Which of your data do we process? And for which purpose?

We process the data that you have sent us in connection with your application to check your suitability for the position (or other positions in our company that may be suitable) and conduct the application process.

### What are the legal bases for this?

Your personal data provided during this application process is primarily processed on the legal basis of Section 26 of the Federal Data Protection Act (Bundesdatenschutzgesetz - BDSG) in the version applicable as from May 25, 2018. According to this law, data required for deciding on the conclusion of an employment contract may be processed.

Should the data be required for the assertion of potential legal claims once the application process has been concluded, the data may be processed on the basis of the requirements of Art. 6 of the General Data Protection Regulation (GDPR), particularly for exercising legitimate interests in accordance with Art. 6 para. 1 f GDPR. In such case, our interest is the assertion or defense of claims.

### How long is the data stored?

Unsuccessful applicants' data is erased after six months. If you have consented to your personal data being stored for longer, we will include your data in our pool of applicants. The data in this pool is erased after two years.

Should your application for a position be successful, the data is transferred from the applicant data system to our HR information system.

### Which recipient is the data transferred to?

Your application data is reviewed by the HR department once your application has been received. Suitable applications are forwarded internally to the persons in the respective departments responsible for the vacant position. The further course of action is determined after that. Only persons who require your data for the proper processing of your application are given access to it within our company.

### Where is the data processed?

The data is processed exclusively in computer centers located in the Federal Republic of Germany.

## **Your rights as "data subject"**

You have the right to access information on your personal data processed by us. If you request information but do not put this request in writing, please note that we may ask you for proof that you are the person you claim to be. You further have the right to request for your personal data to be rectified, erased or for its processing to be restricted if you are permitted by law to do so.

You further have the right to object to the processing within the scope of the legal provisions. The same applies to the right to data portability.

Please address your objection my mail to ADLON Intelligent Solutions GmbH, Albersfelder Straße 30, 88213 Ravensburg, Germany, or by e-mail to [datenschutz@adlon.de](mailto:datenschutz@adlon.de).

## **Our data protection officer**

We have appointed a data protection officer. You can contact him at:

Maximilian Musch  
Deutsche Datenschutzkanzlei  
Richard-Wagner-Straße 2, 88094 Oberteuringen, Germany  
E-mail: [datenschutz@adlon.de](mailto:datenschutz@adlon.de)

## **Right to lodge a complaint**

You have the right to lodge a complaint about the processing of your personal data by us to a supervisory authority.